

Child & Family Behavioral Health
And
Policy Committee

Meeting Summary
December 15, 2004
Henrico CSB – Conference Room C

Shirley Ricks opened the meeting with a welcome and introductions. Martha Kurgans followed this with a presentation of a SAMHSA infrastructure grant proposal being submitted by DMHMRSAS. The grant will:

- 1) Fund an adolescent treatment coordinator position
- 2) Provide resources for workforce development
- 3) Support interagency collaboration and maximization of resources
- 4) Provide resources for purchasing assessment tools
- 5) Provide resources for training using evidence-based practices
- 6) Support family involvement.

Martha is gathering information from other states about what's working, examples of evidence-based practices since the major focus of the grant is training and workforce development. Comments from committee members:

- Proposed target populations are substance-using children involved with DSS and at-risk children for placement in the juvenile justice system
- Proposed target audience for training and increasing awareness about substance abuse and co-occurring disorders are primary care physicians and pediatricians.
- DOE providing positive behavioral supports in schools
- PEATC, PACCT, and Family Voices could be a coalition to support family involvement

Training announcements:

May 13, 2005 at VCU – training on co-occurring disorders

July 18-22 Virginia Summer Institute – Adolescent Substance Use

The group then discussed a purpose statement for the committee. Brian Meyer offered the following changes to the purpose statement:

- Change purpose statement to action statement
- Combine bullets 2 and 3
- Make budget recommendations a separate bullet
- New 3rd bullet: To provide representation on all state workgroups and committees addressed the development and delivery of MH/MR/SA services to the children, youth, and families of the Commonwealth; to review the recommendations of those groups; and to provide feedback to ensure that state policies, plans, budget requests, and services are coordinated and consistent.

Action Statement with revisions now reads:

- To fulfill the legislative intent for integrated policy and planning to provide and improve access to MH/MR/SA services for children and adolescents.
- To make budget recommendations as appropriate
- To provide representation on all state workgroups and committees addressing the development and delivery of MH/MR/SA services to the children, youth, and families of the Commonwealth; to review the recommendations of those groups; and to provide feedback to ensure that state policies, plans, budget requests, and services are coordinated and consistent.

Discussion:

- The action statement would need to go to agencies identified in the budget language for endorsement and with the expectation that future groups convened by the SEC would include representatives from the CFBHPC.
- Ursula Murdaugh asked for clarification about the role of this workgroup; advisory, planning and legislative addressing services for children across SA/MH/MR for improving access, identifying budget and legislative needs? Are we intending to ask various groups to submit reports to this committee or sending representatives from this committee to other meetings? How does the committee measure accomplishments?
- Mary Cole stressed the importance of having representation from this group to other committees and expressed support for merging the Child and Adolescent Special Populations Workgroup with this committee.
- Brian Meyers noted this group must focus and align its action with all of the other parallel groups.
- Question came up about whether this committee needs to suggest changes in the legislation to broaden the scope of the committee. Other comments related to this point: important to adopt the action statement and during the year draft language for amending legislation, focus efforts on the action statement and aligning work of the committee to fulfill the intent of the action statement.
- Discussion then occurred about the need for the committee to look at a crosswalk of the Child and Adolescent Special Population Workgroup recommendations and the 329-G recommendations and to use the crosswalk to support developing a core plan for the committee.
- Consensus from the committee: adopt the purpose statement, make decisions about what we want our products to be, clearly define what we want to produce for the Commonwealth and coordinate efforts with other children's services group. It was agreed that in order to accomplish the goals articulated in the action statement that the legislation would need to be amended to give this committee the authority to serve as a clearinghouse for all children's initiatives.
- Next steps: 1) give information about who we are, what we want to do and solicit feedback to these other groups; and 2) request that the DMHMRSAS Commissioner support this group and articulate this support to the other agency heads.

Action item: Beth Rafferty moved and Debbie Hinton seconded adoption of the action statement. The motion passed unanimously.

The committee discussed nominations for a Chair for the group.

Action item: Debbie Hinton moved and Beth Rafferty seconded the nomination from the floor of Brian Meyer for chair. The motion passed unanimously.

There was discussion about nominating a vice-chair however this was tabled pending completing the membership roster.

The next agenda item involved membership. Discussion:

- Terms-how long do people serve? How long does the chair serve?
- Suggestion: Two-year terms with one renewal.
- Is there a need for by-laws?
- Should there be a flow chart for how the committee functions in lieu of by-laws?
- Should there be operating guidelines?

Action item: Debbie Hinton moved and Carolyn Arthur seconded membership, including officers serve two-year terms with one renewal. Motion passed.

Suggestion that staff have name plates for members with their affiliations.

Recommendation: staff develop letter for the Commissioner requesting state agencies identified in the 329-G budget language to appoint representatives to the committee for two-year terms. Additionally, staff was requested to develop a second letter of invitation should go out to MR Council, VACSB, and other constituent groups to join the committee.

The chair then asked for volunteers for a membership subcommittee. Nominations: Brian Myer, Shirley Ricks, Don Roe, Beth Hinton, and Fran Gallagher. The committee is tasked with looking at membership, policies, letters, terms votes, representation, and other procedural issues.

Action item: Don Roe moved and Fran Gallagher seconded formation of membership committee. Motion passed.

There was discussion about changing the name of the committee from 329-G for name recognition and identity. Several suggestions were offered and consensus achieved. New name: Child and Family Behavioral Health Policy and Planning Committee.

Action item: Debbie Hinton moved and Joyce Kube seconded changing the name as identified above. Motion passed unanimously.

Before adjourning, the committee agreed that the committee would meet the second Thursday of the month from 10:00 until 1:00 PM. The next meeting of the committee is scheduled for January 7, 2005 at the Henrico CSB. It was agreed that at the January meeting the committee would discuss the location of future meetings.

Motion to adjourn made by Carolyn Arthur and seconded by Don Roe.